

# Iowa High School Music Association ALL-STATE FESTIVAL HOUSING REGULATIONS

November 21, 22, 23, 2024

## **Hotel Reservation Application Process:**

Hotel reservation applications should be completed online **after** 5:00 PM on October 28<sup>th</sup>. Directors are encouraged to do so as soon as possible. All housing requests **MUST** be made online by Wednesday, October 30<sup>th</sup> at the latest. Your application will be accepted **ONLY IF YOU FOLLOW ESTABLISHED PROCEDURES.**

Hotel assignments will be based upon the date and time the application is submitted online. ***Do not call or send an email for reservations.***

Hotels will send confirmation indicating the number of rooms and dates of the reservation to the person listed as the confirmation contact on the All-State Housing online form.

**If more than one school is having their students share rooms, include all the information on ONE Housing Blank and have the charges billed to only ONE school.**

If you would like hotel charges to be billed and mailed to your school, please indicate this on the All-State Housing online form. Hotels in the Ames community charge a 7% hotel/motel tax from which schools are NOT exempt. Schools are also not exempt from paying the 5% Iowa State Excise Tax. For more information see: [tax.iowa.gov/iowa-tax-fee-descriptions-and-rates#hm](http://tax.iowa.gov/iowa-tax-fee-descriptions-and-rates#hm).

## **For the Festival:**

- Have a copy of your rooming list with you when you arrive at the hotel.
- Directors/chaperones should make checkout arrangements beginning early Saturday morning. If charges are being billed directly to your school, you need only to sign the bill and turn in your keys.
- Schools/students/directors need to be alerted that many hotel properties have automatic phone systems, and the rooms will be billed for accumulated charges. Schools must recognize that **all** incidental charges assessed to assigned rooms, e.g., meals, services, telephone, etc., will be included in the final billing and are a responsibility of the school.
- Directors certainly need to accept responsibility for their own participants. **We do expect you to do bed checks on all your students.** We expect your support in ensuring the welfare of your own students.
- Students must stay in the housing block provided unless staying at home and commuting.

Below you will find a copy of the housing rules and regulations established by the Iowa High School Music Association that will govern your students' stay during the festival. Because this festival brings together students from over 150 different schools, each with their own set of rules and expectations, it is necessary that we have a set of uniform regulations that will govern your students' stay while in Ames. These regulations are in place to ensure that your students are well rested and ready to engage for each rehearsal. Please read these rules and regulations and understand that they will be strictly enforced. Failure to adhere to any of these regulations may result in disciplinary action up to and including dismissal from the festival. **IMPORTANT: Understand also that a high school director or chaperone has no authority to grant exceptions to these rules and regulations.**

## **HOUSING RULES/REGULATIONS**

1. There shall be no playing of instruments or singing from 11 p.m. to 8:30 AM.
2. Participants may meet only in rooms assigned by their director unless the director is present. All parties involved will be dismissed from the All-State Festival if this rule is violated.
3. Students are not to congregate in rooms other than those billed to their own schools.
4. Students **must** be in their rooms no later than **11:00 PM** each night. **Lights out and no noise after 11:30 PM.** All students must remain in their room until 6:30 AM.